



No. IGU/RESULT/2025/-3368

Date: 20/11/2025

NOTIFICATION

It is for information of all Directors/HOD's/Principals of concerned Department/Affiliated colleges of the University that the Internal Assessment Portal for uploading the Internal Assessment Awards of Theory Examinations & Internal Assessment Awards of Practical Examinations online for the Examination session December-2025 will be opened from 21.11.2025 to 10.12.2025 as detailed below:

Sr. No.	Programme	Semester	Date of Opening the Portal	Date of Closing the Portal
1	ALL UG COURSES	1,3,5	21.11.2025	10.12.2025
2	B.P.Ed & D.P.Ed COURSE	1,3		
3	ALL PG COURSES	1,3		
4	ALL PG HONS 5 YEAR INTEGRATED COURSE MCOM HONS/MBA HONS/B.A.LLB	1,3,5,7,9		
5	MBA/MCA	1,3		
6	ALL LAW COURSES	1,3,5		
7	ENGG. (B.TECH/M.TECH)/BHMCT	1,3,5,7		
8	ALL PHARMACY COURSES	1,3,5,7		
9	PGDCA, PGDDM	1		

Therefore, all the HODs, /Principals/ Directors are requested to upload the Internal Assessment awards of both theory & practical examinations online timely before closing the portal. Further after last date, no Internal awards will be accepted. There is no need to submit hard copy in the Result Branch. Colleges/UTD's have to keep the copies of the online uploaded internal assessment along with the original copies of the same in their office up to 02 years after conducting the said examinations. Timely uploading of internal assessment awards shall be helpful in preparing the results, avoiding any delay.

HODs,/Principals/Directors of Colleges/UTDs are required to send a soft copy of online awards at result@igu.ac.in within 07 days after last date, positively. Colleges/UTDs are required to publish online uploaded list on their display board/website also.

If any students is not showing on the portal then kindly check the subjects in their admit cards first, if any type of issue such as students not showing on portal, max marks are

not correct, grading issue, then kindly send your mail with **screen shot of portal** & copy of the admit card at result@igu.ac.in at least **03 days** before the last date of closing the Portal. Also **kindly lock the awards after checking with original awards given by examiner**, no query regarding unlocking & updating of Internal Assessment awards will be consider after last date.

Note: 1. After the last date for uploading of the internal assessment marks, a penalty late fee as per details given below per student per subject shall be levied upon the concerned Department/College Institute after the last date for uploading of the internal assessment marks and this penalty/late fee shall not be charged from the student by the Department/College/Institute

Sr. No.	Details	Penalty Late Fee
1	Upto 10 days from last date of filling the Internal Awards	Rs. 100/- per student per subject
2	Upto 20 days from last date of filling the Internal Awards	Rs. 200/- per student per subject
3	Upto 30 days from last date of filling the Internal Awards	Rs. 500/- per student per subject
4	After 30 days from last date of filling the Internal Awards and before the commencement of the next end-term semester/year examinations to be conducted by the university	Rs. 1000/- per student per subject

2. The HODs,/Principals/Directors of the concerned UTDs/Colleges/Institutes shall ensure that the students who have been awarded "0" marks or are marked "Absent" in the Internal Assessment shall not be allowed to appear in the end-term examinations of examination session December-2025.

Controller of Examinations

Endst. No. IGU/RESULT/2025/.....

Dated:

A copy of the above is forwarded to the following for information and necessary action:

1. All the Chairpersons, University Teaching Departments, I.G.U., Meerpur.
2. All the Principal(s)/Director(s), affiliated Colleges/Institutes of I.G.U., Meerpur.
3. Director, University Computer Centre, I.G.U., Meerpur with the request to upload the above notification on the university website.
4. Assistant Registrar O/o Vice-Chancellor, I.G.U., Meerpur
5. Assistant Registrar (Exam) IGU, Meerpur,
6. PA to Registrar (for kind information of Worthy Registrar) IGU, Meerpur

Superintendent (Result)